PMO-IP

محترف إنشاء و تطوير مكاتب إدارة المشاريع

PMO IMPLEMENTATION PROFESSIONAL

PMO-IMPLEMENTATION PROFESSIONAL

Building and designing PMOs
— STEP-BY-STEP —

Expert Trainer

MOHAMED KHALIFA

AGPMO
Building PMO's Success

INTRODUCTION

Building and managing the PMO effectively provides great value to organizations in general such as achieving vision, collecting benefits, reducing costs, reducing project time, improving project quality, improving predictability, risk management and problems, as well as many governance and portfolio management benefits. The ability to build a knowledge base from lessons learned, improve the accuracy of cost and time forecasts, and improve channels of communication with customers and owners.

Format: Live Virtual
Duration: 8 Days/Evening sessions

The PMO-IP Certificate is issued by the Association of Global PMOs (AGPMO).

To get the certificate there are **3 conditions:**

1. Attendance at 80% attendance rate
2. Success in the last test of the course is 50 questions in 75 minutes (60%)
   The questions are one choice of multiple
3. Completed assignment in a maximum of two weeks after the end of the course. (40%)

Examples of Assignment: Make a presentation explaining how to design a project management office.

LIVE VIRTUAL COURSE

Zoom Video Conference

THE GOAL

This course will give you the knowledge, tools and information needed to create or develop a project management office, whether in your company or for customers in a flexible and practical way.

COURSE OBJECTIVES

After this course you will be able to :

- Establishment and development of the Project Management Office.
- Know the reasons for the success and failure of project management offices.
- To measure the performance of project and program management in organizations and identify weaknesses and strengths for development.
- To form, develop, train and guide the team to establish and develop the Project Management Office.
- Practice practical steps to create and develop the PMO from start to finish.
- Learn how to use Flexible Project Management's Agile methodologies to efficiently create and operate the PMO and deliver value as soon as possible.
- Overcome the obstacles to the establishment and work of the Office of Project Management because of the rejection of change by practicing change management processes to bring about the desired institutional change.
- Get practical experience in the project management office development process
- Learn about the tools needed and how to use them step by step to get an effective project management office.
- How to determine the appropriate methodologies for projects and programs
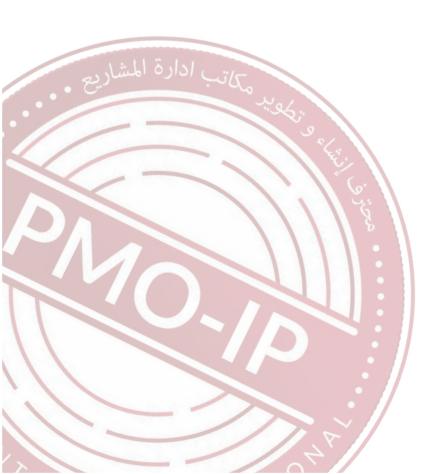
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COURSE METHODOLOGY

✓ The duration of the course is 21 hours divided into theoretical 20% lectures, 80% practical cases and assignments.

✓ The trainee then receives a certificate of completion of the course.

✓ At the end of the course, the test will be a multiple choice to evaluate the theory.

✓ Each assigned trainee will be handed over the assignment within two week to test the level of practicality.

✓ The trainee receives a professional certificate if his/ her total score exceeds 60% in the total of the two tests.

OUTLINE

1. Introduction
2. The AGPMO Framework
3. Steps to build the Project Management Office using Case Study
4. Portfolio, Program and Project Management Assessment
5. Establishment and development of the PMO using change management
6. Establishment and development of the PMO using Agile mindset.
7. Picasso's methodology in the development of the Office of Project Management
8. PMO Reports and dashboards
9. The role of the PMO in the establishment, development and management of methodologies
10. The role of the PMO in training and development
11. The role of the PMO in mentoring and guidance
12. The role of the PMO in the review and examination of projects and programs
13. The role of the PMO in contract management
14. Other roles for the PMO
15. Closing and Recap

MOHAMED KHALIFA

Regionally recognized as a Portfolio, Program, Project Management, and PMO expert and a world-class speaker, Mohammed Khalifa possesses a combination of technical knowledge and broad-based business management skills, gained from more than twenty years of experience in strategic planning & business management. Mohamed has used internationally acclaimed standards to successfully manage complex projects. With a rich history of working with multinational companies, Mohammed has also gained valuable experience in dealing with a culturally diverse workforce.

Mohamed has managed and supported strategic planning and implementation in Singapore, Kuwait, Saudi Arabia, Jordan, Sudan, Egypt, and the United Arab Emirates. He has worked across many sectors including IT, Research, Oil & Gas, Telecom and Government. Mohamed has developed, implemented and operated many Project/Program Management Offices (PMO), conducted OPM3® assessment and implement Project Management Information Systems (PMIS) MS Project 2007, 2010 and 2013. He has hands-on experience in automation of project planning, control, reporting and contract administration through Primavera / Microsoft Enterprise Project Management.

Mohamed was the first certified Program Management Professional (PgMP)®, PMI certified Scheduling Professional (SP)®, PMI certified Agile Practitioner (ACP)® and PMI Risk Management Professional (RMP)® and PMI Organization Project Management Maturity Model (OPM3)® Assessor and Consultant in Kuwait. Mohamed participated as a Global Sustainability track Chair in PMI North America Global Congress in 2011 and in PMI EMEA Global Congress in 2012. Mohamed Khalifa is an aPRO Recognized Assessor from American Society for the Advanced Project Management. Mohamed Khalifa is PMI LMC Alumni in 2013.

CONTACT US

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